



A. Personal Information

Form section for personal information including Surname (last name), Given name(s), Date of birth, Sex, and Email address.

Current Home Address

Number Street Apartment City Province/Territory/State Postal/ZIP code

Previous Address(es) Within the Last 5 Years (attach additional page if necessary)

Form section for previous addresses with fields for Number, Street, Apartment, City, Province/Territory/State, and Postal/ZIP code.

B. Reason for the Criminal Record Verification

Form section for reason for request, organization requesting search, and contact information.

C. Informed Consent

SEARCH AUTHORIZATION - I HEREBY CONSENT TO THE SEARCH OF the RCMP National Repository of Criminal Records based on the name(s), date of birth and where used, the declared criminal record history provided by myself.

POLICE INFORMATION SYSTEM(S) - I HEREBY CONSENT TO THE SEARCH OF police information systems, as part of a Police Information Check, which will consist of a search of the following systems (check applicable):

- CPIC Investigative Data Bank
Police Information Portal (PIP)
OTHER:

AUTHORIZATION AND WAIVER to provide a confirmation of criminal record or any police information.

I certify that the information set out by me in this application is true and correct to the best of my ability. I consent to the release of the results of the criminal record checks to CSI Background Screening, located in Halifax, Nova Scotia, Canada and to the above noted employer.

I hereby release and forever discharge all members and employees of the processing Police Service and the Royal Canadian Mounted Police from any and all actions, claims and demands for damages, loss or injury howsoever arising which may hereafter be sustained by myself as a result of the disclosure of information by the

Truro Police Service / Owen Sound Police to CSI Background Screening, Halifax, Nova Scotia, Canada

Form section for signature of applicant, date, and signed at location.

D. Identification Verification

Form section for identification verification including Witnessing Agent's Name, Signature, and Type of Photo ID Viewed.

Name and location of the company where information will be stored in Canada: CSI Background Screening, Halifax, Nova Scotia, Canada

Information related to this criminal record check is collected, retained and disclosed in accordance with applicable privacy legislation.

CONSENT TO DISCLOSURE OF PERSONAL INFORMATION

DECLARATION OF CRIMINAL RECORD INFORMATION

APPLICANT MUST DECLARE ALL CONVICTIONS FOR OFFENCES UNDER FEDERAL LAW

Printed Name of Applicant

Signature of Applicant

Date Signed – Month/Day/Year

CONVICTION DATE	OFFENCE (and POLICE SERVICE if known)	LOCATION OF OFFENCE

DO NOT LIST ANY OF THE FOLLOWING OFFENCES ON THIS FORM:

- A conviction for which the Applicant has received a Pardon in accordance with the Criminal Records Act**
- A conviction where the applicant was a “young person” under the Youth Criminal Justice Act**
- An Absolute Discharge or Conditional Discharge pursuant to section 730 of the Criminal Code**
- An offence for which the applicant was not convicted**
- Any provincial or municipal offence**
- Any charges dealt with outside of Canada**

Declaration of Criminal Record does not constitute a Certified Criminal Record by the RCMP
Declaration of Criminal Record may not contain all criminal record convictions
A Certified Criminal Record can only be issued by CCRTIS based on the submission of fingerprints to the RCMP National Repository of Criminal Record.



CSI BACKGROUND SCREENING
Police Information Check
Supplementary Information

APPLICANTS INFORMATION - Mailing Address (name, street, city, province, postal

Date of Request
/ /
mmm dd yyyy

Last Name		First Name	Middle Name		
# and Street Name		Apt/Unit #	Maiden Name or other Surnames used		Other First Names
City	Province	Postal Code	Date Birth mmm dd yyyy	Place of Birth	Gender

OFFENCES

Offence Date	Location	Charge	Disposition

Large empty rectangular area for additional information or notes.



Primary Identification accepted:

- Driver's License (issued by Canadian Province or Territory)
- Foreign Driver's License
- Canadian Passport
- Foreign Passport
- Canadian Citizenship Card
- Permanent Resident Card
- Certification of Indian Status
- Student identity card from a foreign institute
- Student identity card from a local institute
- Firearms Acquisition Certificate
- Firearms Possession Certificate
- Canadian National Institute of the Blind Identification Card
- Federal, Provincial, or Municipal Identification Card
- Taxi/Livery License, City Employee I.D.
- Military Family Identification Card

Secondary Identification:

- Birth Certificate
- Baptismal Certificate
- Hunting License
- Hospital Card
- Health Card (with Health Card # blacked out)
- Fishing License

Please note: Social Insurance Numbers and Debit/Credit Cards are NOT acceptable for identification purposes.